



SANDRA ACADEMY OF SALON SERVICES, INC.

907 MAIN STREET NEW TAZEVELL, TN 37825

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(423)626-7877

Name of School:	Sandra Academy of Salon Services, Inc.
Name of Student:	
Pre-Enrollment Date:	Name of Course:
Social Security Number:	
Address:	
City, State, Zip:	
Telephone Number:	
Please checkmark each section when completed	

- Toured the institution;
- Received an institutional catalog;
- Was given the time and opportunity to review the institutional policies in the catalog;
- Knows the length of the program for full time and part time students in the academic terms and actual calendar time;
- Has been informed of the total tuition and fee cost of the program;
- Has been informed of the estimated cost of books and any required equipment purchases such as a stenography machine, computer, specialized tools, art supplies etc.;
- Has been given a copy of the institutional cancellation and refund policy;
- Understands what 'transferability of credits' means and the specific limitations (if any) should the institution have articulation agreements;
- Student has been informed that any grievances not resolved on the institutional level may be forwarded to the Tennessee Higher Education Commission, Nashville, TN 37243-0830, (615) 741-5293." Any person claiming damage or loss as a result of any act or practice by this institution that violation of the Title 49, Chapter 7, Part 20 or Rule Chapter 1540-01-20 may file a complaint Tennessee Higher Education Commission, Division of Postsecondary State Authorization.
- Has received and signed the Transferability of Credit Disclosure form.

- School's Completion Rate School's Licensure Rate School's Job Placement Rate
- State Required Information: TN State Law PSI Candidate Information Bulletin
- Prerequisites for Employment Certification or Licensure Requirements
- Satisfactory Academic Progress Policy Provisions and Board policies regarding criminal convictions
- I been advised to Access all Consumer Information Materials by paper copy or on the website @sandraacademy.com

I have received written information concerning the topics prior to signing my enrollment agreement:

Signature of Student

Date

Signature of Director

Date